

Chico Equestrian Association

Special Board Meeting May 6th, 2014

6:00 pm Meeting at The Horse Store and More

Board Members present:

Lorie Brooks, Donna Mathis, Ellen Noble (officers) Kathleen Woodard, Jeff Crawford, Skip Oberdorf Brian Wickham, Jennifer Robbins, Deni Whiting. Jan Sneed could not attend but sent an email with her input.

Topic: Setting Protocol for future events, including board approval, budget, sponsorships, meetings and volunteer, and handling of monies.

Meeting was called to order by Lorie Brooks at 6:04 pm.

Lorie stated that some things have been brought up as a result of the ranch horse versatility show and possible upcoming clinic. Some postings were noted in Facebook, posted by Irene Davis and Barbara Church about doing a clinic in June. She was also concerned about the handling of CEA money from the show. The checks and cash were not turned in until at least 2 weeks after the show. All entries and monies did not go through our post office, but rather went directly to Barbara Church. We cannot let that happen again. Lorie also stated as members agreed, that the show was a great success, and they did a lot of work to make it happen. She did not want any negativity to result and would like to encourage future events like that.

Donna added that Irene had come into the store to talk to her about doing this and wanted to know if she could charge a fee or most of all, get a percentage of revenue from a clinic. Donna said she suggested she set a fee and present it to the board. She was also told that we cannot be advertising doing this until it is approved by the board. It did not seem to be a problem. Upon looking up facebook again, it seems that the postings were eliminated or at least not as prominent.

The subject of sub leasing the arena then came up. This has been discussed in the past and the board understands that we cannot sublease to anyone who wants to do an event for money for personal gain.. Lorie suggested we find another attorney to review our lease agreement as our current one is unavailable most of the time.

Lorie then read the section in our lease agreement with the City to confirm the subleasing section. Per Jan's email, she stated that absolutely, the City will not allow for sub leasing of the CEA grounds.

The subject then was turned to protocol for handling events through and with CEA. Donna suggested and was backed by Kathleen and Skip, that it would be great to have a check list for people to follow. This would eliminate future problems and keep CEA not only in the loop, but protected as well. Lorie suggested a committee to handle that and make a list and present it to the board at a meeting. Skip indicated as did Kathleen and Donna that the ranch show was an

extremely tiring day for the few volunteers who stayed the whole time. No further discussion followed.

Jeff suggested a revenue share of money for a clinician, versus a paid fee. Both Deni and Jeff have never charged for doing their clinics nor Ute and stated so. Jeff said he would call Russ I from Paradise Horsemen's Association to see how they handle clinicians. Jen added that we should also contact at least one other horse club. Jeff talked with Russell and reported back that they do a 60-40% share with clinicians. 60% to the clinician, 40% to the club. This then becomes the clinician's responsibility to make sure there is enough attendance to cover costs. Some discussion. Some members stated that a set fee should also be allowed.

For future shows, all registration/entries need to go through our post office, picked up by Ellen, then disbursed from there if needed. Also, as Donna stated, all CEA members need to be notified by email as first priority for notification of any CEA clinic or show, before other non members are given the info.

Jeff and Lorie proposed a plan for the 60-40 fee. Not all members voted. No discussion as people wanted to leave.

New combo for the arena gate will be 0614 after May 16th.

Meeting adjourned at 7:30 pm

Respectfully submitted

Donna Mathis
Secretary; CEA