

ADDENDUM to CEA Meeting Minutes

September 13, 2011

LaRae Sizer: Suggested several corrections be made to the Secretary's Meeting Minutes. Due to time constraints, she also asked to include several other items of business during her Financial Report update.

1. For accuracy purposes only, please note a correction to Meeting Agendas for **June, July, August, and September 2011** to delete the word "**annual**" from the topic of 'next general board and member meeting'. Also correct **draft agenda template** wherein it indicates "reading and approval of specified month meeting minutes. Starting with July, it states "reading May minutes"; it should coincide with the Secretary reading the previous month's meeting minutes.
2. Status of the "Young Rider" magazine subscription - (motion had been made, voted and agreed that Deni Whiting and Jodi Walker would complete this task). As of 9-13-11, the task was still outstanding. **Jodi** again volunteered to complete the task.
3. Eagle Scout-sponsored project to build CEA trail obstacle bridge – were there any out-of-pocket CEA expenses? **Jeff Crawford** confirmed that project materials and construction were donated by the Scouts with no costs incurred by CEA. Also, the bolts used on the railings should be cut down because they may pose a potential safety hazard to horse and rider.
4. The minutes from the 6-28-11 Bylaw Revision - Special Meeting have not yet been posted to the CEA website. These need to be included with the other monthly meeting minutes.
5. Correct June 7, 2011 meeting minutes to show materials cost of **\$650**, not \$600, for Chico Senior High welding class to build additional hitch racks as authorized.
6. Re-location of the porta-potty at CEA arena – It should be moved because the door opens near some small boulders. Several people have tripped when exiting the facility. **Jeff** stated it could be moved easily enough the next time he brought his tractor to the arena.
7. The Chico Police solicitation letter to CEA for donation. Please correct July 2011 minutes indicating the topic was brought up by **LaRae**, not Marisa Robson. However, **Marisa** offered to follow up and make a phone call to her Chico Police Dept. contact to find out how best for CEA to make a donation.
8. CEA has an Attendance List for general members and the public in addition to the Attendance List for Board Members. It was suggested to also include names of those Board Members absent from the meeting in order to have a complete, accurate attendance count.
9. Please make every attempt to provide members with **ample and timely notice** of any changes to CEA monthly meetings, including meeting location, date and time and whether the meeting is closed or open to the public. Example provided: the July 2011 meeting with Jeff Carter as guest speaker presenting information about the Lease with the City of Chico and suggested revisions to CEA Bylaws. **Jeff Crawford** stated that CEA would, in the future, make every attempt to inform membership in a timely manner of any such changes.